



TANZANIA REVENUE AUTHORITY

ISO 9001:2015 Certified

USER MANUAL

VERSION 2.0 09/02/2023

**USER MANUAL FOR REGISRTATION OF
NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER**

TABLE OF CONTENTS

1.0 INTRODUCTION2

2.0 OVERVIEW3

3.0 GETTING STARTED.....4

 3.1 Individual Registration4

 3.2 Entity Registration15

4.0 SUPPORT CONTACTS26

1.0 INTRODUCTION

Tanzania Revenue Authority (TRA) recognize that there is a need to create a level playing field between electronic service providers/suppliers having a physical presence and those rendering services virtually. To accomplish this a simplified online registration regime provided for under Regulation 4(2) and Regulation 6(1) of the Income tax (registration of non-resident electronic service providers) Regulations, 2022 respectively, has been prepared.

According, this User Manual (UM) provides is a guideline for registration of a Non-Resident through the taxpayer portal. The registration process will enable the taxpayer to obtain a Taxpayer Identification Number (TIN) and a Value Added Tax Registration Number (VRN) essential in fulfilling filing and tax payment obligations.

2.0 OVERVIEW

The Digital Tax Registration feature shall enable a Non-resident Electronic Service Provider to register as a taxpayer in the United Republic of Tanzania as required by the law.

Key features or major functions performed by the system

- Individual Registration
- Entity Registration

User access

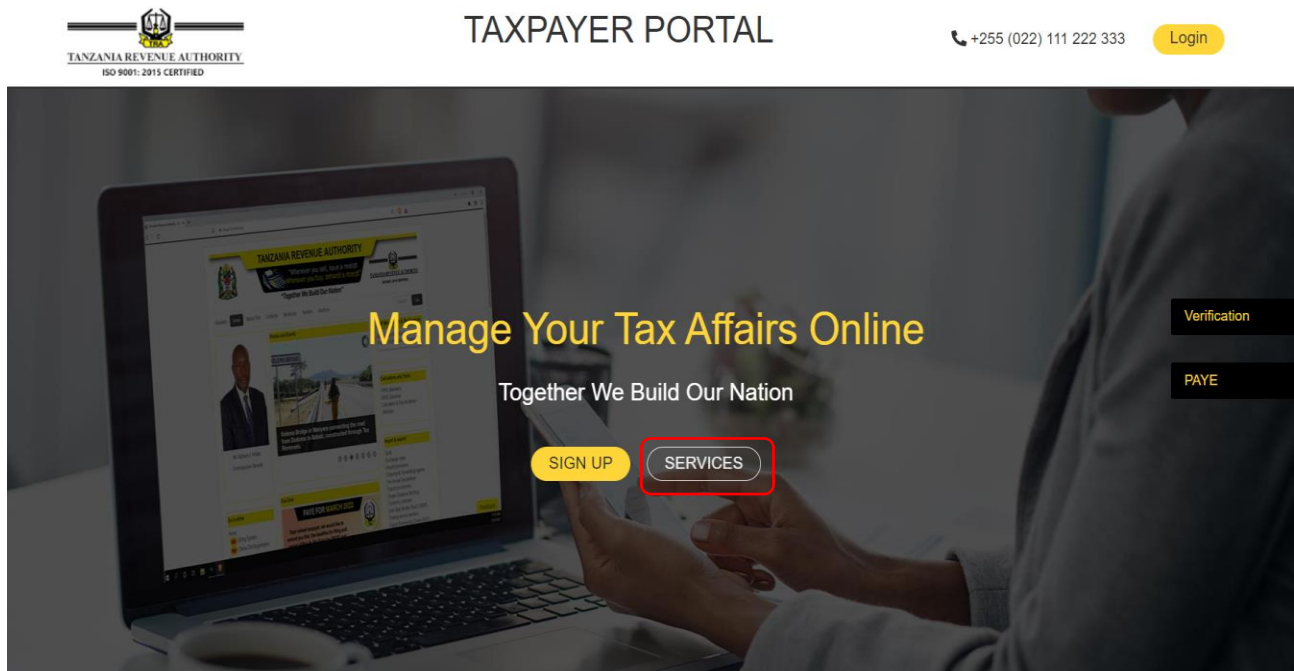
- Non-resident user will access the portal for registration of Taxpayer Identification Number (TIN) and Value Added Tax Registration Number (VRN).
- Non-resident users will be provided by reference number to check application status after applying for TIN. Credentials will be sent to official/corporate email address provided after registration approvals.
- The portal will be online and can be accessed in different browsers such as Opera, Chrome, Mozilla etc.
- Applicant must have access to his/her corporate email address.

3.0 GETTING STARTED

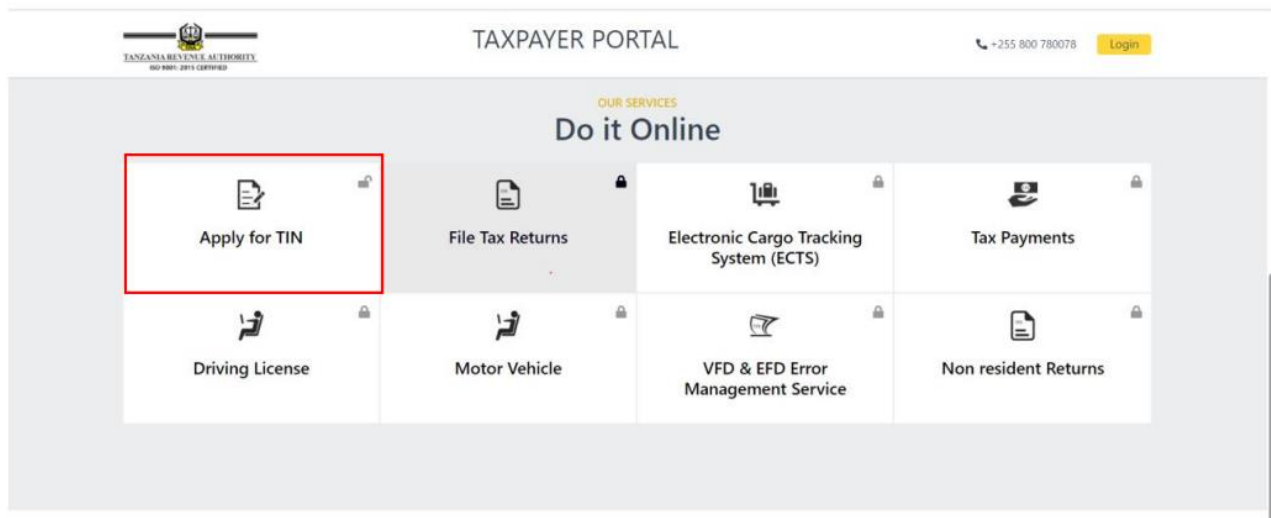
3.1 Individual Registration

URL: <https://taxpayerportal.tra.go.tz>

Open the above URL and click services



Click Apply TIN



REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Click “Non-Resident Registration”

The screenshot shows the Taxpayer Portal interface. At the top, there is a logo on the left and the text "TAXPAYER PORTAL" in the center. Below the logo is a navigation menu with "Taxpayer Registration" selected. To the right of the menu is a breadcrumb trail: "Home / Self Service / Taxpayer Identity Number Registration". The main content area is titled "TIN Application" and contains two tabs: "Individual Registration" (selected) and "Entity Registration". A red box highlights the "Non-Resident Registration" link in the top right corner. Below the tabs, there are three radio button options: "Using National Identification Number(NIN)" (selected), "Without National Identification Number(NIN)", and "With Existing TIN Registered without NIN". There are two input fields: "NIDA *" and "Phone Number *". A "Submit" button is located at the bottom right of the form area. At the bottom of the page, there is a footer with "Tanzania Revenue Authority © 2021 - 2022 All rights reserved" on the left and "Taxpayer Registration" on the right.

Click Individual Registration

The screenshot shows the Taxpayer Portal interface. At the top, there is a logo on the left and the text "TAXPAYER PORTAL" in the center. Below the logo is a navigation menu with "Taxpayer Registration" selected. To the right of the menu is a breadcrumb trail: "Home / Self Service / Non Resident Taxpayer Identity Number Registration". The main content area is titled "TIN Application" and contains two tabs: "Individual Registration" (selected) and "Entity Registration". A red box highlights the "Individual Registration" tab. Below the tabs, there is a text box that says "Enter the Email and valid mobile phone number. OTP will be sent to your email address for verification so as to proceed with the Application." To the right, there is a heading "* Non-Resident Individual Registration" and three input fields: "Email", "Phone Code" (a dropdown menu), and "Mobile Phone Number". A "Proceed" button is located at the bottom right of the form area. At the bottom of the page, there is a footer with "© 2022 Tanzania Revenue Authority. All rights reserved."

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Capture business e-mail address, select Phone country code, complete phone number (9 digits) and click proceed.

The screenshot shows the 'TIN Application' page in the 'Taxpayer Portal'. The page title is 'TIN Application' and it is for 'Individual Registration'. The form is titled '* Non-Resident Individual Registration'. It contains the following fields and instructions:

- Instruction: "Enter the Email and valid mobile phone number. OTP will be sent to your email address for verification so as to proceed with the Application."
- Field: "Email" with the value "max551@gmx.us".
- Field: "Phone Code" with the value "United Kingdom +44".
- Field: "Mobile Phone Number" with the value "874875209".
- Button: "Proceed".

One Time Passcode (OTP) will be sent to your email.

The screenshot shows the 'TIN Application' page in the 'Taxpayer Portal' for OTP verification. The page title is 'TIN Application' and it is for 'Individual Registration'. The form is titled '* Non-Resident Individual Registration'. It contains the following fields and instructions:

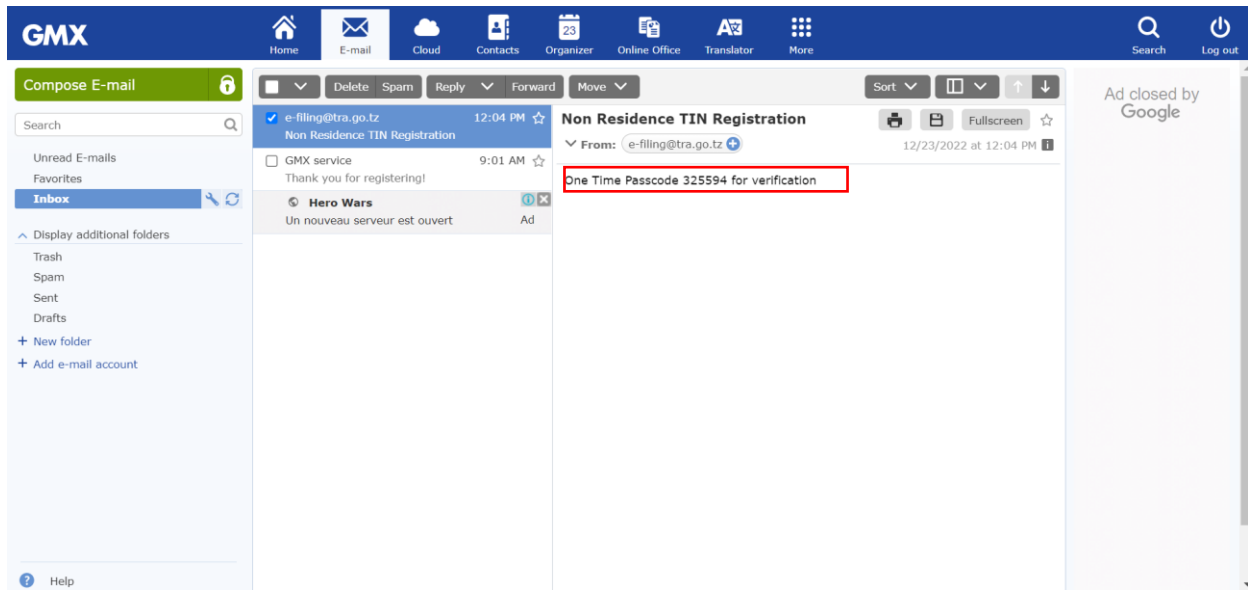
- Instruction: "Enter OTP that has been sent to your email Address, for Validation so as to proceed with the TIN Registration."
- Field: "Enter the Given OTP".
- Button: "Submit".

A success message is displayed at the bottom right of the page:

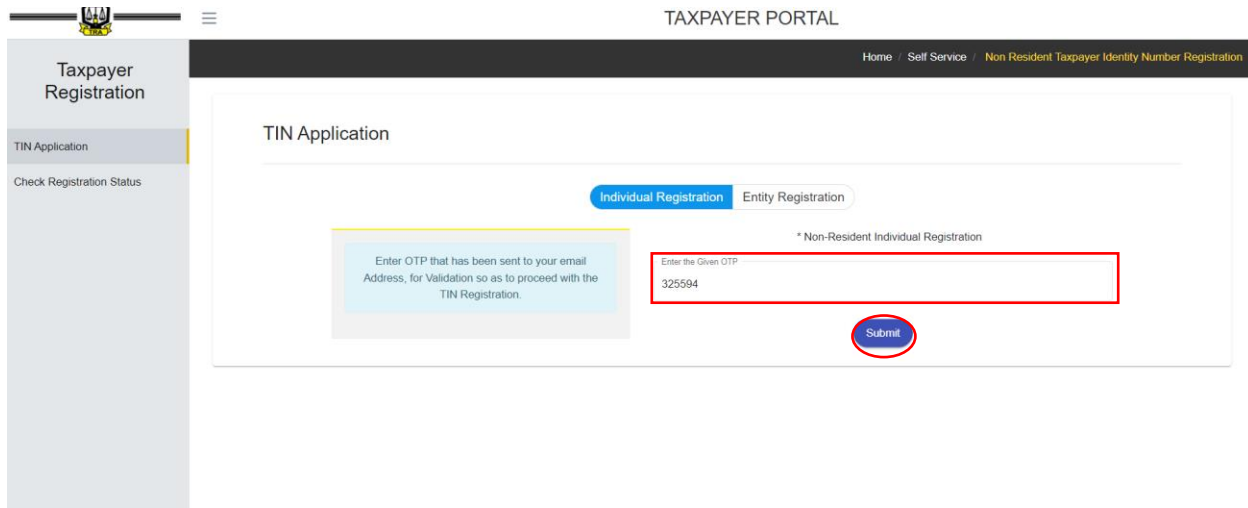
© 2022 **SUCCESS**
OTP has been sent to your email

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Login your email address to retrieve the One Time Passcode (OTP)



Capture One Time Passcode (OTP) and click submit



REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Application fields will be displayed to select/capture application details.

The screenshot shows the 'TIN Application' form in the 'TAXPAYER PORTAL'. The form is divided into sections: 'Service Provider Particulars', 'Physical Address', and 'Contact Person Particulars'. In the 'Service Provider Particulars' section, there are two dropdown menus for 'Business Sector *' and 'Business Activity *', followed by an 'Add' button. Below this is a text input field for 'Business Name'. The 'Physical Address' section contains three dropdown menus for 'Country of Residence', 'City / Region', and 'Street'. A green success message at the bottom right reads 'SUCCESS OTP Validated Successful'. The left sidebar shows 'Taxpayer Registration' with 'TIN Application' and 'Check Registration Status' options. The top navigation bar includes 'Home / Self Service / Non Resident Taxpayer Identity Number Registration'.

Select business sector and business activity and click Add

For more than one activity, repeat the same process to add another activity

NB: Select a sub-business activity for a business activity with sub-business activities.

This screenshot is similar to the previous one but highlights the 'Business Sector *' dropdown (selected 'Software and Updating'), the 'Business Activity *' dropdown (selected 'System software'), and the 'Add' button with red boxes. The 'Business Name' field is also highlighted with a red box. The rest of the form and the success message are visible but not highlighted. The footer at the bottom right reads '© 2022 Tanzania Revenue Authority. All rights reserved.'

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Click Delete to delete business sector, business activity and sub business activity if any.

TAXPAYER PORTAL

Home / Self Service / Non Resident Taxpayer Identity Number Registration

Taxpayer Registration

TIN Application

Check Registration Status

TIN Application

Service Provider Particulars

Business Sector	Business Activity	Sub Business Activity	Action
Software and Updating	System software		Delete

Business Sector * Business Activity *

Add

Business Name

Physical Address

© 2022 Tanzania Revenue Authority. All rights reserved.

Capture business name

TAXPAYER PORTAL

Home / Self Service / Non Resident Taxpayer Identity Number Registration

Taxpayer Registration

TIN Application

Check Registration Status

TIN Application

Service Provider Particulars

Business Sector	Business Activity	Sub Business Activity	Action
Software and Updating	System software		Delete

Business Sector * Business Activity *

Add

Business Name
AFRO STREAMING

Physical Address

© 2022 Tanzania Revenue Authority. All rights reserved.

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Under Physical Address;

Select country of residence, city/region and capture street.

Under Contact Person Particulars;

Capture Full name, select phone country code, capture phone number and Passport No.

Under service provider contact;

Capture Landline and valid website link.

TAXPAYER PORTAL

Physical Address

Country of Residence Ireland	City / Region Dublin	Street Moore
---------------------------------	-------------------------	-----------------

Contact Person Particulars

Full Name Michael Keane	Phone Code Ireland +353	Mobile Phone Number 143709099
Passport No D23146291		

Service Provider Contact

Landline +353143709099	Website Link * general.com
---------------------------	-------------------------------

Service Provider Social Media Account(s)

Social Media Name Facebook	Facebook username
-------------------------------	-------------------

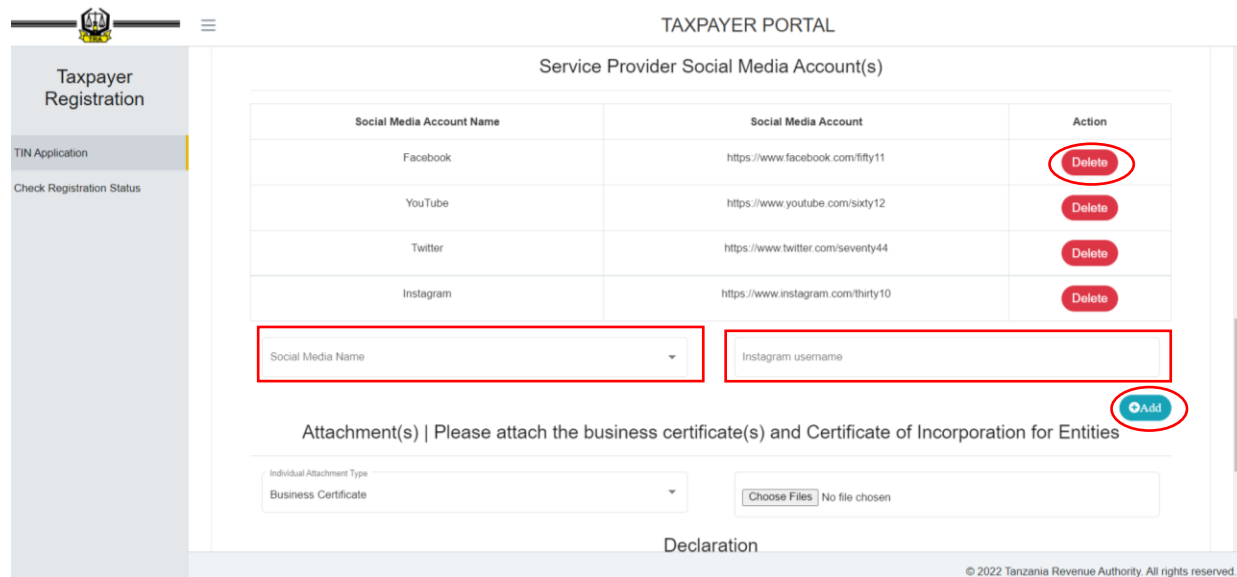
© 2022

success
Valid website URL was given

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Select social media name i.e., Facebook, YouTube, Twitter, Instagram, capture the username and click Add.

Click Delete to delete Social Media Account.



Social Media Account Name	Social Media Account	Action
Facebook	https://www.facebook.com/fifty11	Delete
YouTube	https://www.youtube.com/sixty12	Delete
Twitter	https://www.twitter.com/seventy44	Delete
Instagram	https://www.instagram.com/thirty10	Delete

Social Media Name: Instagram username:

Attachment(s) | Please attach the business certificate(s) and Certificate of Incorporation for Entities

Individual Attachment Type: Business Certificate

Choose Files: No file chosen

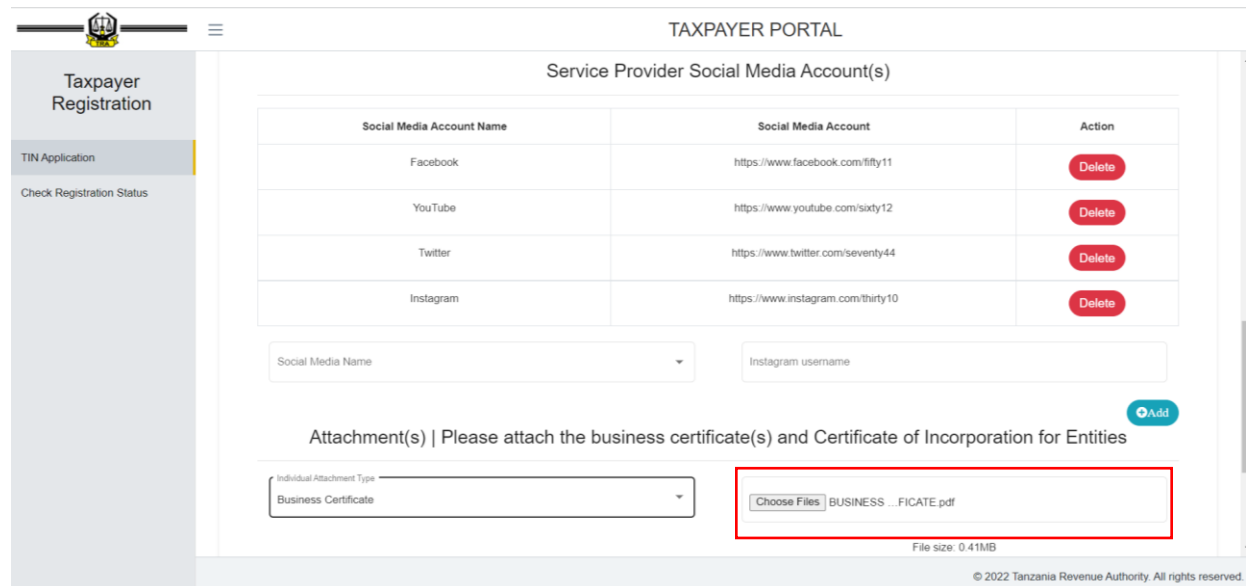
Declaration

© 2022 Tanzania Revenue Authority. All rights reserved.

Choose file to attach a Business certificate.

NB: Business certificate attached should be in PDF format.

The file size should not exceed 10 MBs.



Social Media Account Name	Social Media Account	Action
Facebook	https://www.facebook.com/fifty11	Delete
YouTube	https://www.youtube.com/sixty12	Delete
Twitter	https://www.twitter.com/seventy44	Delete
Instagram	https://www.instagram.com/thirty10	Delete

Social Media Name: Instagram username:

Attachment(s) | Please attach the business certificate(s) and Certificate of Incorporation for Entities

Individual Attachment Type: Business Certificate

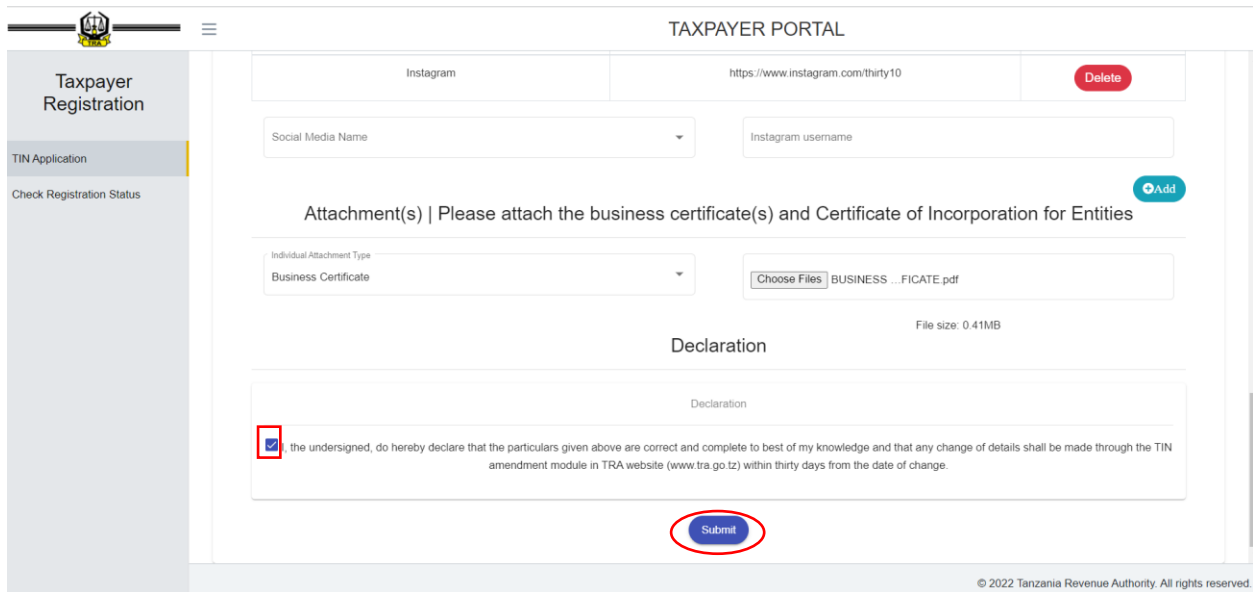
Choose Files: BUSINESS ... FICATE.pdf

File size: 0.41MB

© 2022 Tanzania Revenue Authority. All rights reserved.

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Check the declaration checkbox and click submit.



TAXPAYER PORTAL

Instagram <https://www.instagram.com/thirty10> Delete

Social Media Name Instagram username

Attachment(s) | Please attach the business certificate(s) and Certificate of Incorporation for Entities Add

Individual Attachment Type Choose Files BUSINESS ...FICATE.pdf File size: 0.41MB

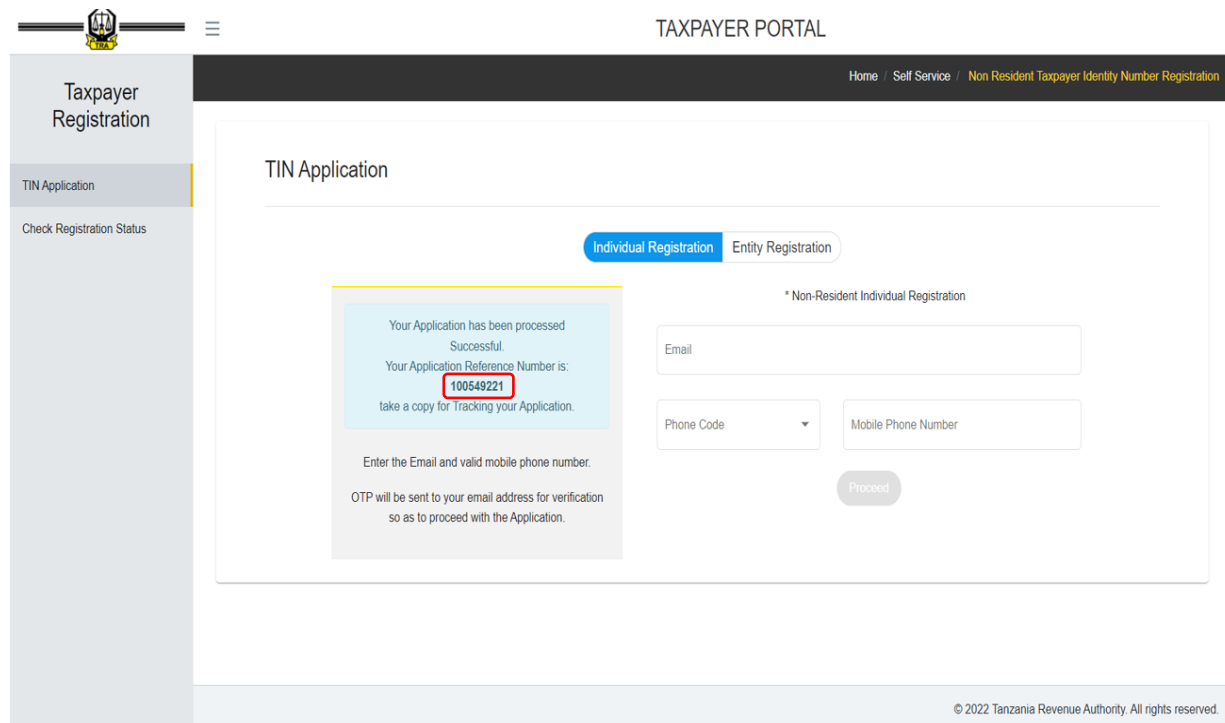
Declaration

I, the undersigned, do hereby declare that the particulars given above are correct and complete to best of my knowledge and that any change of details shall be made through the TIN amendment module in TRA website (www.tra.go.tz) within thirty days from the date of change.

Submit

© 2022 Tanzania Revenue Authority. All rights reserved.

A Reference Number for the application will be provided



TAXPAYER PORTAL

Home / Self Service / Non Resident Taxpayer Identity Number Registration

TIN Application

Individual Registration Entity Registration

* Non-Resident Individual Registration

Your Application has been processed Successful.
Your Application Reference Number is: **100549221**
take a copy for Tracking your Application.

Enter the Email and valid mobile phone number.
OTP will be sent to your email address for verification so as to proceed with the Application.

Email

Phone Code Mobile Phone Number

Proceed

© 2022 Tanzania Revenue Authority. All rights reserved.

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Click Check Registration Status, capture the reference number and click submit.

TAXPAYER PORTAL

Home / Self Service / [Check Registration Status](#)

Taxpayer Registration

TIN Application

Check Registration Status

Check Taxpayer Registration Status

Application Reference Number

10054922

Submit

© 2022 Tanzania Revenue Authority. All rights reserved.

The registration status of the application will be displayed.

TAXPAYER PORTAL

Home / Self Service / [Check Registration Status](#)

Taxpayer Registration

TIN Application

Check Registration Status

Check Taxpayer Registration Status

Application Status:
APPROVED (RM)

Application Reference Number

101839014

Submit

© 2022 Tanzania Revenue Authority. All rights reserved.

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

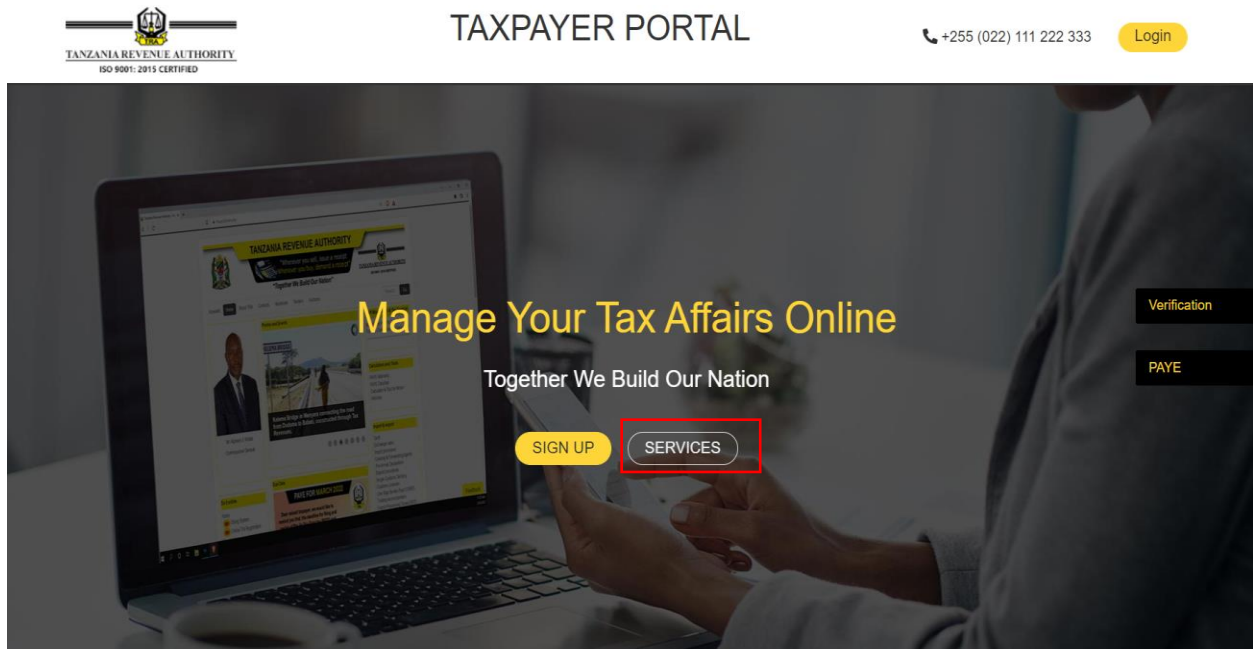
A notification message with Taxpayer Identification Number (TIN) and Value Added Tax Registration Number (VRN) will be sent to your email.

The screenshot displays the GMX email interface. The main content is an email titled "Non Residence TIN Registration" from "e-filing@tra.go.tz" dated 12/9/2022. The email body states: "Your registration has been completed successfully. Your Tax Identification Number (TIN) is 157946609 and Value Added Tax Registration Number (VRN) is 40049821Y. You will be provided with link to file your Income tax and Value Added tax returns in due course. Your username will be 157946609 and password: DJ3bzKf69#". Below the main text is a "Disclaimer" section and a notice from Mimecast regarding email security scanning.

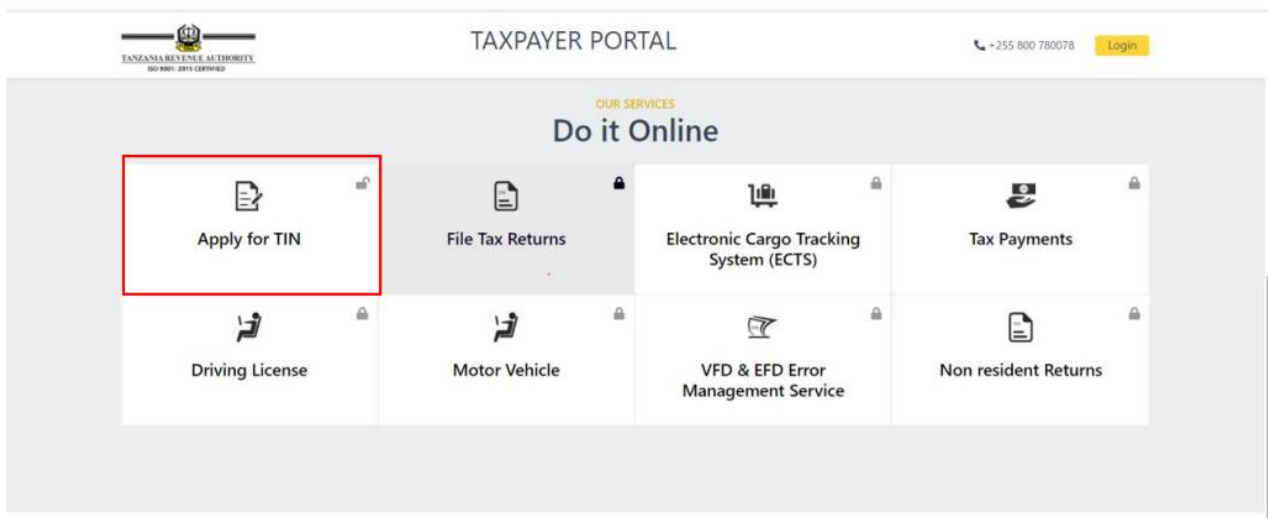
3.2 Entity Registration

URL: <https://taxpayerportal.tra.go.tz>

Open the above URL and click services



Click Apply for TIN



REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Click Non-Resident Registration

The screenshot shows the Taxpayer Portal interface. The header includes the Tanzania Revenue Authority logo, a menu icon, and the text 'Services' and 'TAXPAYER PORTAL'. The breadcrumb trail is 'Home / Self Service / Taxpayer Identity Number Registration'. The left sidebar is titled 'Taxpayer Registration' and contains two items: 'TIN Application' and 'Check Registration Status'. The main content area is titled 'TIN Application' and features two tabs: 'Individual Registration' (selected) and 'Entity Registration'. A red box highlights the 'Non-Resident Registration' link in the top right corner. Below the tabs, there are three radio button options: 'Using National Identification Number(NIN)' (selected), 'Without National Identification Number(NIN)', and 'With Existing TIN Registered without NIN'. A text box on the left states: 'Enter National Identification Number (NIN) with phone number used to register for National Identification Number (NIN). You will be required to answer security questions if phone number entered was not used to register for National Identification Number(NIN)'. Below this are two input fields: 'NIDA *' and 'Phone Number *', followed by a 'Submit' button. The footer contains 'Tanzania Revenue Authority © 2021 - 2022 All rights reserved' and 'Taxpayer Registration'.

Click Entity Registration

The screenshot shows the Taxpayer Portal interface. The header includes the Tanzania Revenue Authority logo, a menu icon, and the text 'Services' and 'TAXPAYER PORTAL'. The breadcrumb trail is 'Home / Self Service / Non Resident Taxpayer Identity Number Registration'. The left sidebar is titled 'Taxpayer Registration' and contains two items: 'TIN Application' and 'Check Registration Status'. The main content area is titled 'TIN Application' and features two tabs: 'Individual Registration' and 'Entity Registration' (selected). A red box highlights the 'Entity Registration' tab. Below the tabs, there are three radio button options: 'Using National Identification Number(NIN)', 'Without National Identification Number(NIN)', and 'With Existing TIN Registered without NIN'. A text box on the left states: 'Enter the Email and valid mobile phone number. OTP will be sent to your email address for verification so as to proceed with the Application.' Below this are three input fields: 'Email', 'Phone Code' (a dropdown menu), and 'Mobile Phone Number', followed by a 'Proceed' button. The footer contains '© 2022 Tanzania Revenue Authority. All rights reserved'.

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Capture business e-mail address, select Phone country code, complete phone number (9 digits) and click proceed.

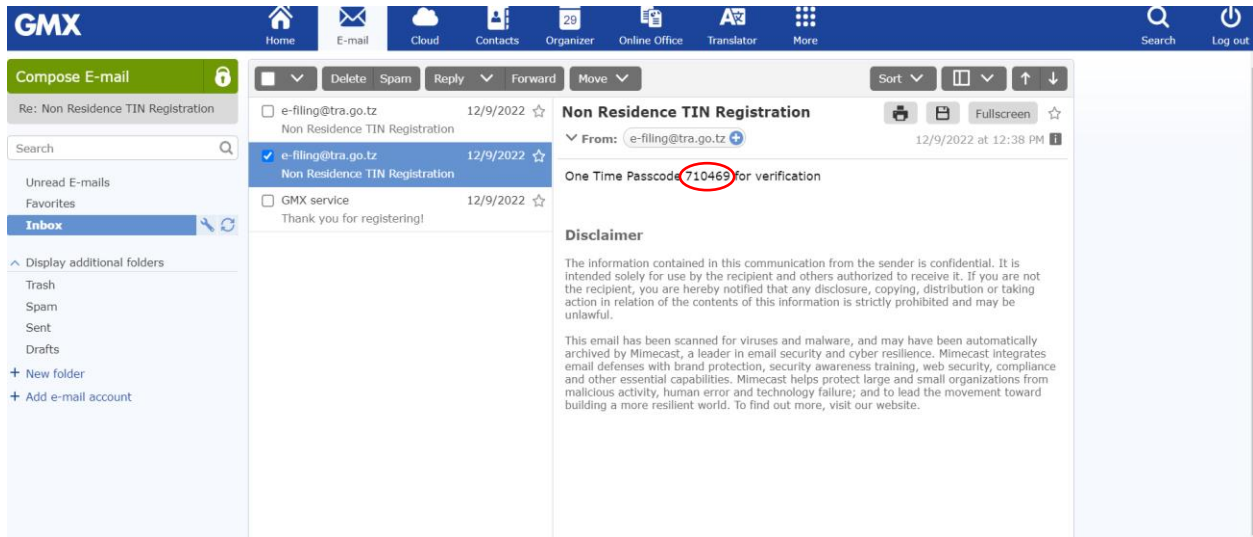
The screenshot shows the 'TIN Application' page in the 'Taxpayer Registration' section of the 'TAXPAYER PORTAL'. The page is titled 'TIN Application' and has two tabs: 'Individual Registration' and 'Entity Registration'. The 'Entity Registration' tab is active. A message box on the left states: 'Enter the Email and valid mobile phone number. OTP will be sent to your email address for verification so as to proceed with the Application.' The form fields are: 'Email' (aristotle1@gmx.com), 'Phone Code' (United Kingdom +44), and 'Mobile Phone Number' (624557430). A 'Proceed' button is highlighted with a red circle. The footer contains the text '© 2022 Tanzania Revenue Authority. All rights reserved.'

One Time Passcode (OTP) will be sent to your email.

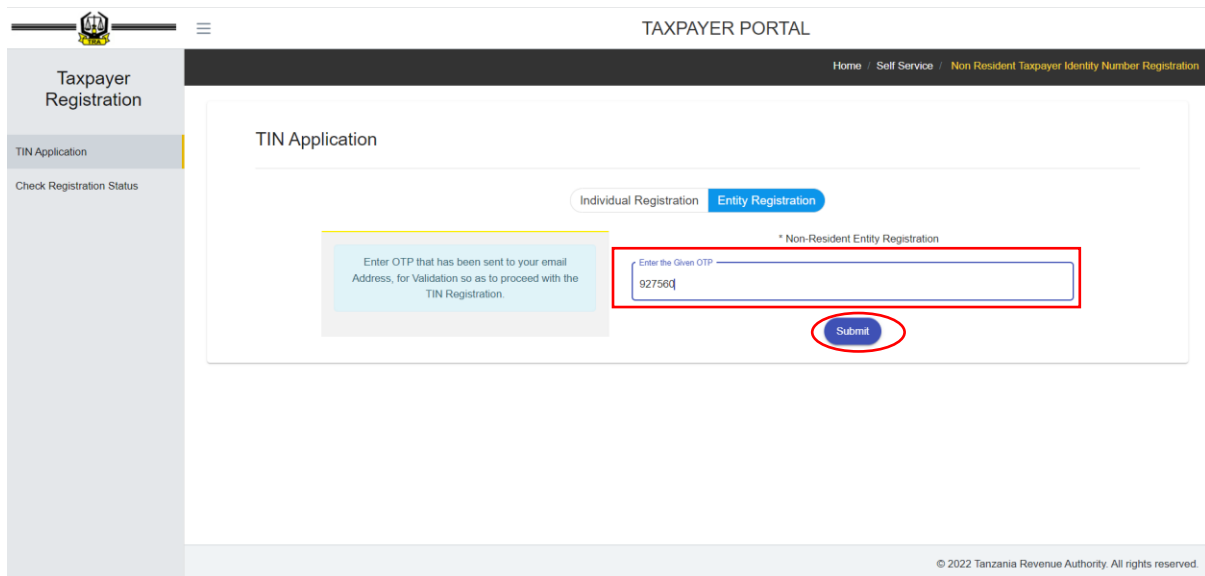
The screenshot shows the 'TIN Application' page in the 'Taxpayer Registration' section of the 'TAXPAYER PORTAL'. The page is titled 'TIN Application' and has two tabs: 'Individual Registration' and 'Entity Registration'. The 'Entity Registration' tab is active. A message box on the left states: 'Enter OTP that has been sent to your email Address, for Validation so as to proceed with the TIN Registration.' The form field is 'Enter the Given OTP'. A 'Submit' button is highlighted with a red circle. A green success message box at the bottom right states: 'Success OTP has been sent to your email'. The footer contains the text '© 2022 Tanzania Revenue Authority. All rights reserved.'

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Login your email address to retrieve the One Time Passcode (OTP)



Capture One Time Passcode (OTP) and click submit



REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Application fields will be displayed to select/capture application details.

The screenshot displays the 'TIN Application' form in the 'TAXPAYER PORTAL'. The form is divided into two main sections: 'Service Provider Particulars' and 'Physical Address'. In the 'Service Provider Particulars' section, there are dropdown menus for 'Entity Type *', 'Business Sector *', and 'Business Activity *', along with a text input for 'Business Name'. A blue 'Add' button is visible. The 'Physical Address' section includes dropdowns for 'Country of Residence', 'City / Region', and a text input for 'Street'. A green success message at the bottom right reads: 'SUCCESS OTP Validated Successful'. The footer shows '© 2022'.

Select an Entity type as Partnership, Corporation, State Owned Enterprise, State Affiliated Enterprise and Joint Venture.

This screenshot shows the 'TIN Application' form with the 'Entity Type *' dropdown menu open. The menu lists five options: Partnership, Corporation, State Owned Enterprise, State Affiliated Enterprise, and Joint Venture. A red rectangular box highlights the dropdown menu. The rest of the form, including the 'Business Name' field and the 'Physical Address' section, is visible below. The footer contains the text '© 2022 Tanzania Revenue Authority. All rights reserved.'

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Select business sector and business activity and click Add

For more than one activity, repeat the same process to add another activity

NB: Select a sub-business activity for a business activity with sub-business activities

TAXPAYER PORTAL

Home / Self Service / Non Resident Taxpayer Identity Number Registration

Taxpayer Registration

TIN Application

Check Registration Status

TIN Application

Service Provider Particulars

Entity Type *
Corporation

Business Sector *
Music, films and games including gaming activities

Business Activity *
Streaming services

Add

Business Name

Physical Address

Country of Residence City / Region Street

© 2022 Tanzania Revenue Authority. All rights reserved.

Click Delete to delete business sector, business activity and sub business activity if any.

TAXPAYER PORTAL

Home / Self Service / Non Resident Taxpayer Identity Number Registration

Taxpayer Registration

TIN Application

Check Registration Status

TIN Application

Service Provider Particulars

Entity Type *
Corporation

Business Sector	Business Activity	Sub Business Activity	Action
Music, films and games including gaming activities	Streaming services		Delete

Business Sector *
Business Activity *

Add

Business Name

Physical Address

Country of Residence City / Region Street

© 2022 Tanzania Revenue Authority. All rights reserved.

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Capture business name.

TAXPAYER PORTAL

Home / Self Service / Non Resident Taxpayer Identity Number Registration

Taxpayer Registration

TIN Application

Check Registration Status

TIN Application

Service Provider Particulars

Entity Type *

Corporation

Business Sector	Business Activity	Sub Business Activity	Action
Music, films and games including gaming activities	Streaming services		Delete

Business Sector *

Business Activity *

Add

Business Name

Bwandy International Services

Physical Address

© 2022 Tanzania Revenue Authority. All rights reserved.

Under Physical Address;

Select country of residence, city/region and capture street.

Under Contact Person Particulars;

Capture Full name, select phone country code, capture phone number and Passport No.

Under service provider contact;

Capture Landline and valid website link.

TAXPAYER PORTAL

Country of Residence: United Kingdom

City / Region: Manchester

Street: Cheetham Deargate Hill

Physical Address

Contact Person Particulars

Full Name: Remo Freuler

Phone Code: United Kingdom +44

Mobile Phone Number: 744567350

Passport No: GBF536790

Service Provider Contact

Landline: +44054278380

Website Link: bwandy.com

Service Provider Social Media Account(s)

Social Media Name: YouTube

YouTube username:

Success
Valid website URL was given

© 2022

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Select social media name i.e., Facebook, YouTube, Twitter, Instagram, capture the username and click Add.

TAXPAYER PORTAL

Service Provider Social Media Account(s)

Social Media Name: YouTube

YouTube username: bwandy

Add

Attachment(s) | Please attach the business certificate(s) and Certificate of Incorporation for Entities

Individual Attachment Type: Business Certificate

Entity Attachment Type: Certificate of Incorporation

Declaration

I, the undersigned, do hereby declare that the particulars given above are correct and complete to best of my knowledge and that any change of details shall be made through the TIN amendment module in TRA website (www tra go tz) within thirty days from the date of change.

Submit

© 2022 Tanzania Revenue Authority. All rights reserved.

Click Delete to delete Social Media Account.

TAXPAYER PORTAL

Service Provider Social Media Account(s)

Social Media Account Name	Social Media Account	Action
YouTube	https://www.youtube.com/bwandy	Delete
Twitter	https://www.twitter.com/bwandy	Delete
Facebook	https://www.facebook.com/bwandy	Delete
Instagram	https://www.instagram.com/bwandy	Delete

Social Media Name: Instagram

Instagram username: Instagram username

Add

Attachment(s) | Please attach the business certificate(s) and Certificate of Incorporation for Entities

Individual Attachment Type: Business Certificate

Entity Attachment Type: Certificate of Incorporation

© 2022 Tanzania Revenue Authority. All rights reserved.

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

Choose file to attach a Business certificate and a Certificate of Incorporation.

NB: Business certificate and Certificate of Incorporation attached should be in PDF format.

The file size should not exceed 10 MBs.

TAXPAYER PORTAL

Service Provider Social Media Account(s)

Social Media Account Name	Social Media Account	Action
YouTube	https://www.youtube.com/bwandy	Delete
Twitter	https://www.twitter.com/bwandy	Delete
Facebook	https://www.facebook.com/bwandy	Delete
Instagram	https://www.instagram.com/bwandy	Delete

Social Media Name Instagram username

Attachment(s) | Please attach the business certificate(s) and Certificate of Incorporation for Entities

Individual Attachment Type
Business Certificate BUSINESS ...IFICATE.pdf
File size: 0.51MB

Entity Attachment Type *
Certificate of Incorporation CERTIFICA...RATION.pdf
File size: 0.03MB

Declaration

© 2022 Tanzania Revenue Authority. All rights reserved.

Check the declaration checkbox and click submit

TAXPAYER PORTAL

Social Media Name Instagram username

Attachment(s) | Please attach the business certificate(s) and Certificate of Incorporation for Entities

Individual Attachment Type
Business Certificate BUSINESS ...IFICATE.pdf
File size: 0.51MB

Entity Attachment Type *
Certificate of Incorporation CERTIFICA...RATION.pdf
File size: 0.03MB

Declaration

the undersigned, do hereby declare that the particulars given above are correct and complete to best of my knowledge and that any change of details shall be made through the TIN amendment module in TRA website (www.tra.go.tz) within thirty days from the date of change.

© 2022 Tanzania Revenue Authority. All rights reserved.

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

A Reference number for the application will be provided

The screenshot shows the 'TIN Application' page in the Taxpayer Portal. The page has a header with the logo and 'TAXPAYER PORTAL' text. A navigation bar contains 'Home / Self Service / Non Resident Taxpayer Identity Number Registration'. The left sidebar has 'Taxpayer Registration' and 'Check Registration Status' options. The main content area is titled 'TIN Application' and features two tabs: 'Individual Registration' (selected) and 'Entity Registration'. Below the tabs, there is a message box stating: 'Your Application has been processed Successful. Your Application Reference Number is: 100549221 take a copy for Tracking your Application.' To the right, there are input fields for 'Email', 'Phone Code', and 'Mobile Phone Number', along with a 'Proceed' button. A footer at the bottom right reads '© 2022 Tanzania Revenue Authority. All rights reserved.'

Click Check Registration Status, capture the reference number and click submit.

The screenshot shows the 'Check Taxpayer Registration Status' page in the Taxpayer Portal. The page has the same header and navigation bar as the previous screenshot. The left sidebar has 'TIN Application' and 'Check Registration Status' options, with 'Check Registration Status' highlighted with a red box. The main content area is titled 'Check Taxpayer Registration Status' and features a text input field labeled 'Application Reference Number' containing the value '100549221', which is also highlighted with a red box. Below the input field is a blue 'Submit' button, also highlighted with a red circle. A footer at the bottom right reads '© 2022 Tanzania Revenue Authority. All rights reserved.'

REGISTRATION OF NON-RESIDENT ELECTRONIC SERVICE PROVIDER/SUPPLIER

The Registrations status of the application will be displayed.

The screenshot shows the Taxpayer Portal interface. On the left, there is a navigation menu with 'Taxpayer Registration' and 'Check Registration Status' highlighted. The main content area is titled 'Check Taxpayer Registration Status'. It features a light blue box with the text 'Application Status: APPROVED (RM)'. Below this, there is a text input field for 'Application Reference Number' containing the value '101839014' and a blue 'Submit' button. The footer of the page reads '© 2022 Tanzania Revenue Authority. All rights reserved.'

A notification message with Taxpayer Identification Number (TIN) and Value Added Tax Registration Number (VRN) will be sent to your email.

The screenshot shows a GMX email interface. The top navigation bar includes 'Home', 'E-mail', 'Cloud', 'Contacts', 'Organizer', 'Online Office', 'Translator', and 'More'. The main content area displays an email from 'e-filing@tra.go.tz' with the subject 'Non Residence TIN Registration'. The email body states: 'Your registration has been completed successfully. Your Tax Identification Number (TIN) is 157946609 and Value Added Tax Registration Number (VRN) is 40049821Y. You will be provided with link to file your Income tax and Value Added tax returns in due course. Your username will be 157946609 and password: D33bzkF69#'. A 'Disclaimer' section follows, stating that the information is confidential and intended solely for the recipient.

4.0 SUPPORT CONTACTS

In case of any enquiries, do not hesitate to contact Tanzania Revenue Authority through the following means;

Phone number: 0800 750075
0800 780078

Email Address: service@tra.go.tz

Social Media pages: Facebook: tratanzania
Twitter: @tratanzania
Instagram: @tratanzania